

**Minutes - regular meeting of the Board of Directors of the Southern California / Nevada  
Cycling Association – January 8, 2024 - 7:30pm by Zoom**

Type of Meeting: Zoom

**ZOOM Account: 748 799 9883**  
**Password: scnca**

Invited: Chris Black, Melissa Locher, David Huntsman, Armin Rahm, Jeff Shein, Scott Johnson, Alfie Sanchez, Jeff Prinz, Bret Hoffer, Julie Sims, Cameron Bond, all interested SCNCA members

In Attendance: Chris Black, Melissa Locher, David Huntsman, Armin Rahm, Jeff Shein, Alfie Sanchez, Jeff Prinz, Bret Hoffer, Julie Sims, Cameron Bond

Antwuan Hill, Lissa Muhammad, Jeff DeGuide, Lee Manes, Kyle Cooper, Jade Stevens, Julie Sims,

Link to [SCNCA ByLaws](#) ←

Call to Order 7:34PM

1. Approve Minutes of the December 4, 2023 meeting (attached) all in favor, approved.

2. Board Transition:

- Thank you to departing board members: Jeff Shein, Jeff Prinz, Alfie Sanchez, Freddy Lindo; and
- Welcome to new board members: Bret Hoffer, Julie Simms, Cameron Bond

3. Discussion – Board Vacancies

There are vacant seats on the Board. *Please review 2016 Amended and Restated SCNCA ByLaws, specifically:*

- *Article 4, Section 11;*
- *Article 5, Section 4; and*
- *Article 5, Section 17, especially paragraphs 6 and 7.*

***David - Motion: charter an election committee to formulate a proposal to the membership to appoint / elect vacancy board members or reduce the number of board members to seven David to Chair, Jeff S, Melissa, Cameron in committee, return in one week for list of candidates in special board meeting CB seconded, all in favor, approved***

***Voting: unanimously approved***

Options for filling vacancy:

- Board appoints 9<sup>th</sup> member; or

- Hold a special election (good opportunity to task an election committee to manage this and future elections)

4. Officers – *Please review 2016 Amended and Restated SCNCA ByLaws, Article 6.*

CB made a motion for Armin to assume VP role, Melissa seconded, unanimously approved.

5. Board Committees / introduction

*Please review 2016 Amended and Restated SCNCA ByLaws, Article 7, Section 2.*

Committees are where the “work” happens, with reports and summaries back to the Board prior to BOD meetings.

Current Committees:

- Budget -
- Officials Assignment -

Suggested Committees:

- Social Media – *Cameron moved to form and chair a social media committee, return in one week with recommended committee makeup. All in favor, approved.*
- Financial / Recordkeeping: *David moved to charter a financial committee to appoint a treasurer / CFO and set up a comprehensive financial management system. David to chair, Julie in committee.*
- BaseCamp Management –
- Armin moved to charter a junior development committee, headed by Melissa, Cameron, Bret and Jeff S will be members

4. Treasurer report (David):

Banking:

**Previous Bank Balance \$80,565.54**

**+ Income**

<i>Padyak Racing Team all</i>	<i>\$30.00</i>
<i>www.bill.com</i>	<i>.01</i>
<i>GranFondoCycling</i>	<i>77.50</i>
<i>UCLA RR 2022</i>	<i>89.00</i>
<i>Wilson – SoCalEarlyBirds</i>	<i>5.50</i>

**– Expenses**

<i>Department of Justice</i>	<i>–\$25.00</i>
<i>Nancy Bond Insurance</i>	<i>–1,490.00</i>

**Current Bank Balance: \$79,321.90**

Surcharge Ledger Report: Chris will be sending request to USAC to withhold permits from

5. Budget Report from Committee

6. All Clubs Gala - Jan 18-20 - Chris moved, David seconded, to cover cost (\$175/per) of directors attending Gala. All in favor, approved.

7. Junior Grant Proposal:

*Rebate for Separate Junior Races*

*Race Directors who provide a completely separate race for Juniors at their event will be billed for the per rider per day surcharge but will be excused from submitting that payment to the SCNCA (rebate)*

1. *Race may only include Junior riders.*
2. *Race may be combined age groups and genders.*
3. *Road races should meet the requirements outlined in 7E4 of the USAC Rulebook. (races that include 11-12 should not exceed 30km; adjusted up depending on minimum age)*
4. *Criteriums should meet the requirements outlined in 7E5 of the USAC Rulebook. (races that include 11-12 should not exceed 20 min; adjusted up depending on minimum age)*
5. *Time Trials should meet the requirements of 7E6 of the USAC Rulebook.*
6. *Cyclo-cross races should meet the requirements outlined in 7F2 of the USAC Rulebook. (races that include 11-12 should not exceed 25 min; adjusted up depending on minimum age)*

***Junior committee will work with proposal in BaseCamp and return with recommendations***

8. Jeff Shein website management proposal at \$500/quarter:

“...for continuation of web services / administration is for \$500 per QUARTER year. This is my labor cost only and *excludes* GoDaddy or other outside fees for web hosting, domain registration fees, security fees, etc. It also *excludes* any enhancements with outside services (such as photography or graphic design revisions). The fee does include normal / basic changes to the site, such as loading text you supply (for sections like "Women", "Juniors", etc) and normal posts and announcements, such as for board meetings, elections, and such. Of course it includes maintenance of the calendar with appropriate links to registration / flyer.”

***Chris moved, Melissa seconded, the SCNCA accept Jeff S' proposal on a quarter-to-quarter basis. All in favor, approved.***

9. Set next regular board meeting for Tuesday, January 16<sup>th</sup>, 2024 by ZOOM.

10. David moved, Armin seconded, to adjourn at 9:29. Approved.