SCNCA Surcharge Payment Guidelines

1. The Chief Referee or Race Secretary shall send the Race Director an invoice for the $0.50-per-rider, per-day surcharge no later than 24 hours after the event concludes.
2. The SCNCA Surcharge is due and payable upon receipt.
3. Payment shall be made by check payable to SCNCA and mailed to the SCNCA Treasurer at the address shown on the invoice.
4. If the invoice remains unpaid 30 days after receipt, a late fee of 10% will be assessed.
5. If the invoice remains unpaid 60 days after receipt, an additional late fee of 15% will be assessed on the total of the original invoice amount and the previously assessed 10% late fee.
6. There will be a 15% penalty added to the total (invoice plus penalties).
7. When an invoice remains unpaid 270 days after receipt, the SCNCA Board of Directors will begin proceedings to expel the Host Club from SCNCA.